

**Locke Street BIA Board Meeting
March 30, 2026 @ 1pm
Meeting Agenda**

In person at West Town Bar and Grill - 214 Locke Street S or via zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/87896136884?pwd=Gsgrtu6dZ4UsuybRGtL2QxJe59h7tg.1>

Passcode: unlocked

Present: Bettina Schormann – CHAIR, Brandon Stanicak, Steve Knight – TREASURER, Chris Mindorff, Councillor Maureen Wilson/Stephanie Hilson, Alex Hobcraft, Robyn Allan, Tracy MacKinnon – Executive Director (recording)

Guests:

Regrets: Dao Nguyen - VICE CHAIR (parental leave)

- 1. Call to order.**
- 2. Approval of Agenda.**
- 3. Declarations of Interest**
- 4. Approval of Minutes of Previous Meeting.**
 - Minutes February 23, 2026

- 5. Delegations** None.
- 6. Consent items** None.
- 7. Presentations** None.
- 8. Discussion Items:**

A: City of Hamilton: Councillor Maureen Wilson/Stephanie Hilson

- HAAA park update - 2026. construction to start. closed for 2026
- Traffic study – crosswalks on Locke Street coming at Hunter, other traffic items updates
- Junos this past weekend. Live music promotions on Locke Street at The Squire, The Avro, West Town
- Locke St @ Chatham - gravel and salt from snow clearing needs to be removed
- Main Street 2 way traffic. update on timeline, traffic coordination, access of 403, any City remediation during construction? After completion, access to Locke St? Left Turn? Right turn? Eastbound - will they be able to turn right? Westbound - will they be able to turn left?
- Recycling pick up - seems to be working well
- will there be a street sweeping soon?
- Other?

B: Financial Update (Steve, Tracy):

- 2025 audit preparation is underway. Accountant working on financial statements in April.
- 2025 audit package due in May
- 2026 budget approved by Council
- ***Motion to receive financial update.***

C: Streetscape (Tracy):

- wreaths taken down and stored at David Church garage
- lights on poles installed
- planters - pansies to come this week, spring refresh
- have someone to do a weekly cleaning 2hours x \$22 x 20 weeks = \$880. thoughts?

D: Sub-Committees: Hold for now

E: Safety and Security (Tracy):

- Crime update: nothing reported in or around BIA

F: Business updates (Tracy):

- Oda Ada shop at former Ore location having art gallery shows
- Carpe Diem at former Bodega location with Bodega selling at front
- The Skin Health Lab + The Rabbit Hole + Samantha Milani Hair = all at 287 Locke St
- Bailey Nelson eyecare opening summer at 215 Locke St S
- Democracy update
- Real Estate report:
 - For sale: 175 Locke St S (Shuck Truck) \$250 000
 - For sale: 197 Locke St - Albash Shawarma \$229 000
 - For sale: 184-188 Locke St S unit 3 \$2.09M
 - For sale: 200 Locke St S \$1.35M (Locke St Antiques building)
 - For sale: 202 Locke St S business for sale \$1 (Democracy location)
 - For lease: 171 Nest location now for lease
- NOTED: 215 Locke with sign up not listed for sale or for lease
- **Hotel Room Key**
 - to be distributed to concierge at hotels - more people signed on
 - thoughts on Tourism cards with 2026 events and promote shop & dine
- **Associate Memberships**
 - some inquiries, looking for free promos
- **BIA AWARDS OF EXCELLENCE - April 1, 2026.** Congratulations to Bitten and LuLu & Lavigne 2026 Locke Street winners

G: Community Outreach (Tracy):

- Community groups requesting to be involved in Sundays UnLocked
- Churches requesting to be involved in Sundays UnLocked

H: 2026 Events/Festivals/Activations (Robyn and Tracy):**2026 EVENTS**

- APR 4: Easter Egg Hunt 12-2pm Saturday - good participation and comments.
- MAY 2 & 3: Jane's Walk (guided walking tours @ 12noon)
- JUN 5-13: Art on Locke (Hamilton Arts week)
- JUN 21: Sundays UnLocked (#1) 10am-5pm
- JUL 19: Sundays UnLocked (#2) 10am-5pm
- SEP 20: Sundays UnLocked (#3) 10am-5pm
- OCT 18: Sundays UnLocked (#4) 10am-5pm and Trick or Treat 12-2pm Saturday
- OCT 31: Hamilton Day – shop & dine, gift card giveaways
- NOV 13 & 14: Magic of Locke (Friday eve and Saturday daytime)
- DEC – Holiday shopping late night (3 Thursdays in DEC 3, 10, 17) with Santa and carriage rides
- More interest from businesses to participate in Sundays UnLocked.
- 2026 Sundays UnLocked: Vintage vendors will use parking lots at Picks & Sticks for all four SUL event, and may do some larger parking lots on some days.
- Bluette/DropSpot plan to continue some collaborations on runs with some businesses like Donut Monster, Arties, Dopamine, Bardo, Bitten, Play With Clay

I: Live music 2026 program:

- Live music – pre-Junos promotions March 12-22 live music on Locke St Indoors
 - venues able to host – The Squire and West Town. All businesses asked.
- Live Music Thursdays – at The Squire
- Live music now Tuesdays at West Town
- 2 buskers working well – play in warm enough weather
- Live Music – something to build on, building directory
- Hamilton 2026 – Music City

J: Strategic Marketing: response to tariffs and economic effects

- Shopping HERE. Supporting NEAR. (Shopping, Dining, Supporting)
- Local Canadian small businesses. FAM Tours at Two on Locke Street – influencers, tourism
- Social media, signage, promotions.
- Open for BIA businesses to share items, messaging, etc. and offer or photos/videos for social media promotions
- Hotel guide – now online – Locke St section
- Tourism and hotel inquiries
- TD Coliseum big concerts see visitors to Locke St

10. Notice of motion None

11. Motions None

12. General Information/Other Business

13. Adjournment.

Next meeting MON 27 APRIL at 1pm at West Town. (last MON of month at 1pm).

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Meeting Minutes**

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Join Zoom Meeting

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Passcode: unlocked

Present: Bettina Schormann – CHAIR, Brandon Stanicak, Chris Mindorff, Robyn Allan, Councillor Maureen Wilson/Stephanie Hilson, Erica Savoy, Tracy Executive Director (recording)

Regrets: Dao Nguyen of - VICE CHAIR (parental leave), Alex Hobcraft, Steve Knight – TREASURER

1. Call to order. Meeting called to order when quorum arrived at 1:22pm.

2. MacKinnon Approval of Agenda. *Motion to approve agenda. Moved by Erica, seconded by Bettina. Carried.*

3. Declarations of Interest

4. Approval of Minutes of Previous Meeting.

- *Motion to approve minutes of February 23, 2026. Moved by Erica, seconded by Bettina. Carried.*

5. Delegations None.

6. Consent items None.

7. Presentations None.

8. Discussion Items:

A: City of Hamilton: Councillor Maureen Wilson/Stephanie Hilson

- HAAA park update - 2026. construction to start. closed for 2026. entrance off Charlton. some parking removed. after hours, looking for temporary relief on Locke Street. 10 months long. SUL dates issue. Councillor office will keep us informed but in general BIA ok with parking as mostly evening/weekend
- HAAA fieldhouse for community use. cost far higher. will have a partner April 13th. community use. goal to have space in each community space. Alexander, Victoria
- Traffic study – crosswalks on Locke Street coming at Hunter, other traffic items updates
- Junos this past weekend. Live music promotions on Locke Street at The Squire, The Avro, West Town
- Locke St @ Chatham - gravel and salt from snow clearing needs to be removed. Brandon on it.
- Main Street 2 way traffic. update on timeline, traffic coordination, access of 403, any City remediation during construction? After completion, access to Locke St? Left Turn? Right turn? Eastbound - will they be able to turn right? Westbound - will they be able to turn left? starting with sewers and watermain the resurfacing and lights. Will add in Locke BIA. creating spots to see. MTO wants to change 403 exit will look at it. 405 Main St. W.
- Recycling pick up - seems to be working well
- will there be a street sweeping soon? Will come in spring at night for Locke.
- Shave & pave Canada (Queen to Locke), Jackson (Queen to Locke), Hunter (all), coming 2026.

B: Financial Update (Steve, Tracy):

- 2025 audit preparation is underway. Accountant working on financial statements in April.
- 2025 audit package due in May and on target for submission date.
- 2026 budget approved by Council in March and first 1/2 levy expected soon.
- *Motion to receive financial update. Moved by Chris, seconded by Brandon. Carried.*

C: Streetscape (Tracy):

- wreaths taken down and stored at David Church garage
- lights on poles installed new and higher
- planters - pansies to come this week, spring refresh
- have someone to do a weekly cleaning 2hours x \$22 x 20 weeks = \$880. thoughts?
Motion to hire Andrew out of streetscape budget. Moved by Chris, seconded by Erica. Carried.

D: Sub-Committees: Hold for now

E: Safety and Security (Tracy):

- Crime update: nothing reported in or around BIA

F: Business updates (Tracy):

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- Bailey Nelson eyecare opening summer at 215 Locke St S
- Democracy update. maybe something to share in spring. business listed for sale.
- Real Estate report:
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 - For sale: 184-188 Locke St S unit 3 \$2.09M Craigs Cookies.
 - For sale: 200 Locke St S \$1.35M (Locke St Antiques building)
 - For sale: 202 Locke St S business for sale \$1 (Democracy location)
 - For lease: 171 Nest location now for lease (not listed on MLS)
 - Floor play socks now closed. Kevin Turbutt owns building.
 - Dough Box taking over too long
 - Summers to open soon @ 171 Locke Street
- **Hotel Room Key**
 - to be distributed to concierge at hotels - more people signed on, Tourism cards
- **Associate Memberships**
 - some inquiries, looking for free promos
- **BIA AWARDS OF EXCELLENCE - April 1, 2026.** Congratulations to Bitten and LuLu & Lavigne

G: Community Engagement

- Community groups requesting to be involved in Sundays UnLocked
- Churches requesting to be involved in Sundays UnLocked

H: 2026 Events/Festivals/Activations (Robyn and Tracy):

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- Social media, signage, promotions.
- Open for BIA businesses to share items, messaging, etc. and offer or photos/videos for social media promotions
- Hotel guide – now online – Locke St section
- Tourism and hotel inquiries
- TD Coliseum big concerts see visitors to Locke St
- Hop & Stop = 8 stores, tour of 8 shops, 2 smaller groups 15-20. stops had activity, sale, owner would talk about it. discovering shops you may not have known. Suzanne & Robyn offer to help. Shops would have to want to participate and know about it. drink ticket. \$10-15 pp = no issue with 20-30 people paying/. open to collabs. Tracy to talk to Suzanne. Grimsby no charge for their Ladies Shopping Nights - do very well.

10. Notice of motion None

11. Motions None

12. General Information/Other Business

13. Adjournment.

Next meeting MON 27 APRIL at 1pm at West Town. (last MON of month at 1pm).

Motion to adjourn. Moved by Brandon. Carried.

Meeting adjourned at 1:47pm.