

Locke Street BIA Board Meeting
May 25, 2026 @ 1pm Meeting Agenda

Virtual only - Join Zoom Meeting

<https://us02web.zoom.us/j/86716379964?pwd=U10PxVtlfQf1UtY13VUSMplXSCL7B.1>

Passcode: unlocked

Present: Bettina Schormann – CHAIR, Brandon Stanicak, Alex Hobcraft, Robyn Allan, Steve Knight – TREASURER, Chris Mindorff, Councillor Maureen Wilson/Stephanie Hilson, Tracy MacKinnon – Executive Director (recording)

Guests:

Regrets: Dao Nguyen - VICE CHAIR (parental leave)

- 1. Call to order.**
- 2. Approval of Agenda.**
- 3. Declarations of Interest**
- 4. Approval of Minutes of Previous Meeting.**

- Minutes April 27, 2026

- 5. Delegations** None.
- 6. Consent items** None.
- 7. Presentations** None.
- 8. Discussion Items:**

A: City of Hamilton: Councillor Maureen Wilson/Stephanie Hilson

- HAAA park update - 2026. construction to start. closed for 2026
- Traffic study – crosswalks on Locke Street coming at Hunter, other traffic items updates
- Parking on Locke St during construction
- Main Street 2 way traffic. update on timeline, traffic coordination, access of 403, any City remediation during construction? After completion, access to Locke St? Left Turn? Right turn? Eastbound - will they be able to turn right? Westbound - will they be able to turn left? Main Street construction traffic issues?
- Recycling pick up - seems to be working well
- street sweeping expected soon during evening
- temporary resident parking on Locke St
- City covers costs of flowers, planters and maintenance in Downtown and at 2 downtown BIAs, Other Councillors are supporting planters and maintenance in BIAs. Option for Locke St BIA?
- Holiday Free parking – cost \$13432.29, already approved in 2026 budget
City Parking said they would review the aggressive ticketing, just allowing people to get out of their vehicles before they are ticketed, will improve and increase signage, and agree to work with BIAs for better communication to public – no misleading messaging
Upon agreement City cancelling Free Holiday Parking program so now paid for by BIAs
Agreement for what BIAs were already doing NOV 24- DEC 24?

B: Financial Update (Steve, Tracy):

- 2025 audit package submitted
- 2025 pre-audit review is underway. Accountant working completed financial statements and have been submitted.
- Second half of levy expected in June.
- \$5000 grant for vacancy. Rewarded as greater than 90% occupancy. Can be used for placemaking or marketing, or programs to do pop-ups at empty spaces, roundtable with property owners, tenant packages to attract more businesses.
Suggestions for LOCKE sign at Chatham, lighting and planters. Thoughts?
- \$7050 + \$15000 Ward 1 road closure support
- Student funding possible for other funding source. TBC

- ***Motion to receive financial update.***

C: Streetscape (Tracy):

- planters – updated for summer
- garden at Chatham - bulbs coming up, perennials, pollinators, pansies moved there for colour with more plantings to come. Pollinators being planted, some by donation
- feature garden at Chatham for
- planters with ferns to add more green

D: Sub-Committees: Hold for now

E: Safety and Security (Tracy):

- Crime update: nothing reported in or around BIA

F: Business updates (Tracy):

- Bailey Nelson eyecare opening summer at 215 Locke St S
- Democracy update
- Real Estate report:
For sale: 175 Locke St S (Shuck Truck) \$250 000
For sale: 184-188 Locke St S \$1,999,999M reduced from \$2.09M
For sale: 200 Locke St S \$1.2M reduced from \$1.35M (Locke St Antiques)
For sale: 202 Locke St S business for sale \$1 (Democracy location)
For lease: 171 Nest location now for lease \$29/sqft
For lease: 197 Locke St - Albash Shawarma closed \$4999/month
For lease: 101 Locke St #3 - \$30/sqft

- **Food Trucks on Locke St.** introduced 2012, updated every 5 years. Thoughts?
- **Hotel Room Key**
to be distributed to concierge at hotels - more people signed on
thoughts on Tourism cards with 2026 events and promote shop & dine
- **Associate Memberships**
some inquiries, looking for free promos

G: Community Outreach (Tracy):

- Community groups requesting to be involved in Sundays UnLocked
- Churches requesting to be involved in Sundays UnLocked

H: 2026 Events/Festivals/Activations (Robyn and Tracy): 2026 EVENTS

- APR 4: Easter Egg Hunt 12-2pm Saturday - good participation and comments.
- MAY 2 & 3: Jane's Walk (guided walking tours @ 12noon)
- JUN 5-13: Art on Locke (Hamilton Arts week)
- JUN 21: Sundays UnLocked (#1) 10am-5pm
- JUL 19: Sundays UnLocked (#2) 10am-5pm
- SEP 20: Sundays UnLocked (#3) 10am-5pm
- OCT 18: Sundays UnLocked (#4) 10am-5pm and Trick or Treat 12-2pm Saturday
- OCT 31: Hamilton Day – shop & dine, gift card giveaways
- NOV 13 & 14: Magic of Locke (Friday eve and Saturday daytime)
- DEC – Holiday shopping late night (3 Thursdays in DEC 3, 10, 17) with Santa and carriage rides
- More interest from businesses to participate in Sundays UnLocked.
- 2026 Sundays UnLocked: Vintage vendors will use parking lots at Picks & Sticks for all four SUL event, and may do some larger parking lots on some days.

- NEW – Thursdays group shopping. The Generator available to volunteer to help with Frempreneures for women owned/co-owned tour on Thursday 13 AUG. need ~6 businesses. Thoughts?

I: Live music 2026 program:

- Live Music Thursdays – at The Squire
- Live music now Tuesdays at West Town
- 2 buskers working well – play in warm enough weather
- Live Music – something to build on, building directory
- Hamilton 2026 – Music City

J: Strategic Marketing: response to tariffs and economic effects

- Shopping HERE. Supporting NEAR. (Shopping, Dining, Supporting)
- Local Canadian small businesses. FAM Tours at Two on Locke Street – influencers, tourism
- Social media, signage, promotions.
- Open for BIA businesses to share items, messaging, etc. and offer or photos/videos for social media promotions
- Hotel guide – now online – Locke St section
- Tourism and hotel inquiries
- TD Coliseum big concerts see visitors to Locke St

10. Notice of motion None

11. Motions None

12. General Information/Other Business

13. Adjournment.

Next meeting MON 28 SEPTEMBER at 1pm at West Town. (last MON of month at 1pm).
NO MEETINGS JUNE, JULY, AUGUST